



HEARTLAND  
COMMUNITY COLLEGE

**MINUTES OF THE REGULAR MEETING OF THE  
HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES  
January 21, 2020**

Members present: Mary Campbell, Gregg Chadwick, Jeff Flessner, Janet Hood, Becky Ropp, Tom Whitt, Nicci Van Dyke

Members absent: Pat Hardesty

Others present: Keith Cornille, Rick Pearce, Doug Minter, Kelli Hill, Sarah Diel-Hunt, Wayne Bass, Terrance Bond, Scott Bross, Jd Davis, Steve Fast, Gena Glover, Skylar Guimond, Jim Hubbard, Ryan Knox, Barb Leathers, Sharon McDonald, Bob Shaw, Lauren Sheley, Lenore Soboba-The Pantagraph, Danii Green, Mitchell Sadler, Laura Mai

Chair Gregg Chadwick called the Regular Meeting of the Board of Trustees of Heartland Community College to order at 6:00pm at Heartland Community College in Normal. The roll call was followed by the Pledge of Allegiance.

**ADOPT AGENDA**

**Ms. Janet Hood moved to adopt the agenda. Mr. Jeff Flessner seconded. A voice vote was unanimous. Motion approved.**

**PUBLIC COMMENT**

None.

**PRESIDENT'S REPORT**

Dr. Keith Cornille distributed invitations to the Employee Service Award Celebration and reported on the following:

**Drug Free Workplace and Campus.** As of January, 1, 2020, cannabis (marijuana) has been legalized for regulated use in Illinois. The Federal Drug Free Schools and Drug Free Workplaces Acts continue to regard cannabis as a prohibited substance on college and university campuses. Heartland is committed to maintaining a campus environment that is in line with these Acts and will continue to prohibit employees, students, and visitors from being on College premises or participating in any College activity when impaired due to the use of alcohol, cannabis, and/or any controlled substance. Tonight a revision to the Board Policy on Drugs and Alcohol will be presented for a first reading.

**Esports.** Following a presentation on Esports will be a recommendation to establish a varsity Esports program and to register teams with the National Association of Collegiate Esports (NACE) for Fall 2020. Opportunities from the development of a varsity-level Esports program include increasing student co-curricular opportunities in an in-demand area; increasing college visibility locally, regionally, and nationally; attracting new students; connecting curriculum and co-curriculum to the growing industry of gaming; and offering varsity sport competition that is inclusive given that Esports is accessible to players of all physical abilities. A Heartland Esports varsity program would operate on

the same principles established for its highly successful athletic programs: heavy in-district recruitment coupled with some out-of-district recruitment; high academic expectations and support; community services expectations; and degree completion and transfer assistance.

**Facilities Master Plan.** In May 2019, Legat Architects began working with the College on the Facilities Master Plan (FMP) with a projected completion date of summer 2020. As part of the process, the College assembled the FMP Steering Committee comprised of administrators, faculty, staff, and students to provide input on the process and to communicate with the College community. Tonight, the committee co-chairs will provide an update and a timeline for the project. In March, Legat Architects will be present to provide a summary of findings from Phase 1 and to get Board input on project priorities.

#### College Spotlight: Facilities Use by External Partners

Gena Glover, Associate Director for Community Engagement, and Lauren Sheley, Coordinator for Facilities Use, provided an update on use of Heartland's facilities by external partners as part of the College priority to serve as a community resource. In 2015, 25Live, a scheduling software for all HCC campuses, was implemented resulting in more detailed data collection. The scheduling process has been refined to allow for additional events. Data and process-efficiencies have led to increased revenues and increased opportunities to bring the community to campus. Continued growth in the use of the campus has spawned plans to expand facilities rental through a new marketing approach and strategic follow-up with clients.

#### Facilities Master Plan Update

Jim Hubbard, Executive Director of Facilities and Public Safety, and Wayne Bass, Faculty-Humanities and Religious Studies, are Co-Chairs for the Facilities Master Plan (FMP) Steering Committee. The committee is tasked with developing a plan outlining how the facilities can support the strategic plan, growth, and change and that prioritizes college needs and budgets to meet those needs. They reported on three phases of work in the FMP process with Legat Architects. Phase 1 started in August 2019 and is almost done; it consisted of information gathering including an environmental scan by Northern Illinois University. Phase 2 is concept development involving turning the input into objectives with alternative plans and approaches for the Board to determine appropriate directions for the College. Phase 3 is Master Plan Development to create the final document. In March, they will return with Legat Architects to provide another presentation to the Board.

#### Varsity Esports

Skylar Guimond, Director of Student Engagement, Danii Green, and Mitchell Sadler, HCC students, reported on esports, which is playing video games in competition. The National Association of Collegiate Esports (NACE) is the major organizing body for collegiate esports. It had six institutional members in 2015-16 and has grown to over 130. Mr. Guimond presented a proposal to create an esports varsity program and to affiliate with NACE. He discussed the growing student interest and additional benefits to increase HCC visibility and attract new students. He described NACE requirements and the program costs. Dr. Sarah Diel-Hunt, VP, Enrollment and Student Services, reported there would be a recommendation for Board action later in the meeting. In response to a question, the college's same standard of academic excellence for traditional sports would apply to an esports program.

## Board Policy Revision 1<sup>st</sup> Reading: Drugs and Alcohol

Dr. Cornille thanked Barb Leathers, Executive Director of Human Resources, and Terrance Bond, Associate Dean of Students: Equity, Compliance and Achievement, for their work with legal counsel on the policy revision. This is the 1<sup>st</sup> reading on the revision and the Board reserves the right to take action on the policy at this meeting. Chair Chadwick confirmed there was Board consensus to waive the second reading and go to a vote later in the meeting.

## CABINET REPORTS

Dr. Pearce, Provost and VP, Academic Affairs, reported Ari Ariyaratne, a long-term part-time instructor, authored a textbook on *Cultural Anthropology*.

Dr. Pearce reported on the challenge to find instructors for the Certified Nursing Assistant Programs who have completed a Train the Trainer Program approved by the Illinois Department of Public Health. HCC was recently approved as a Train the Trainer site through Continuing Education and HCC's full-time and adjunct faculty will provide reliable service across the state.

Dr. Traci Van Prooyen, Associate VP, Academic Affairs, reported the transition to Canvas is 100% complete. During Welcome Week, when asked by Dr. Anna Catterson, Director of Online Learning and Instructional Technologies, most students said they had the Canvas mobile app.

Scott Bross, Chief Information Officer, reported the Students Involved with Technology Conference for 3<sup>rd</sup>-12<sup>th</sup> graders is February 22 and will be led again by Kim Travers, Faculty-Industrial Technology. Registration ends soon and is required to gain entry to the conference.

Dr. Sarah Diel-Hunt reported on first day spring undergraduate enrollment numbers: head count is up .07% and credit hours are down 1.7% - some ground was regained between fall and spring. The drop for non-payment was instituted this spring and staff worked hard to keep students informed. New student enrollment was up this fall and spring with the biggest gains from students who were in the College NOW dual credit program. Returning students who stopped out for three or more terms are up 18%. Dual credit enrollment is up 20% this spring, and University High School is a new partner. Online credit hours were up 9.6%. Continuing students were down 1.4%. The Strategic Enrollment Management (SEM) plan will address this area.

Dr. Diel-Hunt reported Jimmy Frankos, baseball coach, left HCC to return to his alma mater in Iowa and Chris Razo, HCC Hawk alum, will take over in the interim.

Kelli Hill, VP, External Relations, reported all five Essential Workplace Skills (EWS) topics have enough enrollments to be offered this month or next. Pontiac enrolled 17 individuals in its first open enrollment class and Lincoln will offer this class in March. Continuing Education will offer a President's Day class (for grades 2-6) and a new Dessert and Dancing class. The Challenger Learning Center is again offering a Valentine's Day Mission. Open Houses on March 3 at HCC Pontiac and March 5 at HCC Lincoln will help increase visibility and enrollments. In addition, there were 17 Customized Training contracts written during the fall semester.

## FINANCIAL REPORT

### Strategic Budget Update

Mr. Doug Minter, VP, Business Services and Institutional Effectiveness, reported on the Financial Planning Timeline. He provided a refresher on the work of the Financial Sustainability Task Force and how it relates to the Strategic Budget; he noted that staff will meet with the Student Government Association to discuss tuition and fees in order to bring a recommendation to the Board in February. He provided an update on financial metrics and the budget forecast, emphasizing the annual sequence of events for future budget iterations. Upcoming considerations include quantifying Strategic Enrollment Management goals, addressing compensation competitiveness within the Position Framework Alignment Project, addressing compression concerns related to the staggered schedule of minimum wage increases, working with the Fair Labor Standard Act Overtime Rule, and faculty contracts. He continued to highlight other aspects of the Strategic Budget including revenues and expenditures, credit hour enrollment, and the February Board Retreat to discuss, among other things, aspects of employee insurance.

### Construction Projects Update

Mr. Minter presented and reviewed a summary of construction projects intended as a communication tool to periodically update the Board on various projects now that State funding for the operating budget and capital funds appear to be more stable under the new State administration.

## TRUSTEE REPORTS

### ICCTA

Mr. Tom Whitt reported he, Dr. Cornille, and Ms. Van Dyke will attend the National Legislative Summit to lobby key legislators on College issues. In March, the ICCTA meets at HCC. Mr. Whitt will participate in the February Funny-Raiser to help support Health Sciences programs.

### Student Trustee

Ms. Nicci Van Dyke reported on the success of the Week of Welcome showcasing student clubs, organizations, and different student services offered on campus.

### Calendar of Upcoming Events

Chair Gregg Chadwick noted the Calendar of Upcoming Events is available to the Board.

## CONSENT AGENDA ACTION ITEMS

**Ms. Becky Ropp moved to approve the ratification of bills paid during December 2019; the minutes of the regular Board meeting of December 10, 2019; and the travel expenditures by members of the Board of Trustees and travel expenditures that exceed maximum reimbursable rates by Heartland Community College employees submitted since the last meeting of the Board of Trustees. Mr. Jeff Flessner seconded. A roll call vote was unanimous. Motion approved.**

## NON-PERSONNEL ACTION ITEMS

### Biennial Technology and Capital Funding

Ms. Janet Hood moved to approve the RESOLUTION providing for the issue of not to exceed \$10,500,000 Taxable General Obligation Bonds, Series 2020, of Community College District No. 540, Counties of DeWitt, Ford, Livingston, Logan, McLean and Tazewell and State of Illinois, for the purpose of paying claims against said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. Ms. Becky Ropp seconded. A roll call vote was unanimous. Motion approved.

### Varsity Esports

Mr. Tom Whitt moved to approve the addition of a varsity esports program as recommended by staff in Board Item 10.2. Ms. Janet Hood seconded. A roll call vote was unanimous. Motion approved.

### Fitness and Recreation Center Gym Floor Repair and Equipment Installation Project

Mr. Jeff Flessner moved to approve the Fitness and Recreation Center Gym Floor Repair and Equipment Installation Project including repairs, upgrades, and/or installation of flooring, bleachers, scoreboards, public address/sound system, and sun glare mitigation in the Fitness and Recreation Center gymnasium at a total cost not to exceed \$610,000.00. Mr. Thomas Whitt seconded. A roll call vote was unanimous. Motion approved.

### Board Policy Manual Revision: Drugs, Alcohol, and Cannabis

Ms. Becky Ropp moved to approve the recommendation as presented for Board Agenda item 10.4 the Board Policy Revision of the Drugs and Alcohol Policy. Ms. Janet Hood seconded. A roll call vote was unanimous. Motion approved.

## PERSONNEL ACTION ITEMS

### Personnel

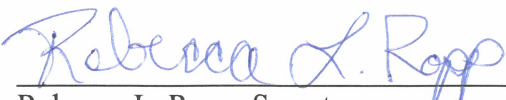
Mr. Tom Whitt moved to approve the monthly personnel actions as presented. Mr. Jeff Flessner seconded. A roll call vote was unanimous. Motion approved.

## ADJOURNMENT

Mr. Jeff Flessner moved to adjourn. Ms. Becky Ropp seconded. Motion was approved with a voice vote.

The meeting was adjourned at 7:57pm.

  
\_\_\_\_\_  
Gregg Chadwick, Chair

  
\_\_\_\_\_  
Rebecca L. Ropp, Secretary

\*Note: The student vote is advisory only